



STANDARD OPERATING PROCEDURES



- Do you know what to do in an emergency?
- Does your Property/Site Manager know their roles and responsibilities?
- Are you maintaining your records electronically?
- Do you have a manual with searchable quick access links?
- Do you receive alerts for your service contract renewals?
- How will you ensure continuity during an Association/Management transition?



ARMSTRONG
CONSULTING, INC.

CALL US FOR A FREE QUOTE TODAY!
(808) 394-6910